

CONNECTICUT STATE DEPARTMENT OF EDUCATION

Bureau of Adult Education and Nutrition Programs

25 Industrial Park Road

Middletown, Connecticut 06457-1543

M E M O R A N D U M

TO: Child and Adult Care Food Program (CACFP) Sponsors – **Adult Centers**

FROM: Maureen B. Staggenborg, Acting Bureau Chief
Bureau of Adult Education and Nutrition Programs

DATE: February 6, 2004

SUBJECT: Operational Memorandum #10A-04
Qualified Food Operator (QFO) Regulation

Connecticut State Department of Health regulations require at least one QFO in each food service establishment which prepares and/or serves potentially hazardous foods prepared using hot processes. The regulations define the responsibilities of both the food service establishment and the QFO as outlined in the attached document, *Responsibilities of Child Nutrition Programs Regarding the Qualified Food (QFO) Requirement*.

Food Safety and Sanitation Course announcements are also enclosed. Courses provide participants with the knowledge and skills required to keep food safe, and prepare them to take the National Certified Professional Food Manager Exam and meet Connecticut's requirement for a QFO.

If there are questions regarding the issues addressed in this memorandum contact Charlene Russell-Tucker at 860-807-2071, Susan Boyle at 860-807-2074, or Benedict Onye at 860-807-2080.

Enclosures

MBS: crt
Om#10A-04 (02-06-04) k

Operational Memorandum Numbering System: Operational memos distributed by the State agency may only pertain to child care center sponsors and are therefore not forwarded to adult center sponsors. As a result, adult center sponsors may occasionally have 'gaps' in their memo series. Please note that *Operational Memorandum #09C-04* did not pertain to adult centers. Insert the attached place-holder in your memo file as a reminder.